

**Minutes of Special and Regular Meeting of November 25, 2014**  
**One Twin Pines Lane**

**SPECIAL MEETING 5:30 p.m. (Suite 360)**

**ROLL CALL**

Council Present: Wright, Braunstein, Reed, Stone, Lieberman

Council Absent: None

**OTHER BUSINESS**

**Discussion of Fair Political Practices Commission (FPPC) Conflict of Interest Rules**

This item was deferred to the end of the Regular Meeting.

**RECESS TO CLOSED SESSION**

- (1) Conference With Legal Counsel (Gov't Code Section 54956.9(d)(1))  
Existing Litigation – One Case: Washington v. City of Belmont, San Mateo Superior Court No. CIV 531293
- (2) Conference Regarding Public Employee Annual Performance Review (Gov't Code Section 54957): City Manager and City Attorney
- (3) Conference with Labor Negotiator Government Code Section 54957.6  
Agency designated representative: Mayor Lieberman; Unrepresented employees: City Manager, City Attorney

**RECESS 7:00 p.m.**

**REGULAR MEETING**

**CALL TO ORDER 7:05 p.m.**

**ROLL CALL**

Council Present: Wright, Braunstein, Reed, Stone, Lieberman

Council Absent: None

**PLEDGE OF ALLEGIANCE**

Led by Melissa Lukin, CORA (Community Overcoming Relationship Abuse)

**REPORT FROM CLOSED SESSION**

No reportable action.

**SPECIAL PRESENTATIONS**

**Presentation to Police Corporal Scott Fegley from CORA (Community Overcoming Relationship Abuse)**

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Melissa Lukin, CORA, described the collaboration of her organization with law enforcement agencies in San Mateo County for 20 years. She provided statistics of number of victims assisted over the years and described the process for providing assistance. She described the incident that led to Belmont Police Officer Scott Fegley being awarded their Officer of the Quarter.

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Kathleen Beasley**, Belmont Library, outlined upcoming holiday events at the library.

### **COUNCILMEMBER ANNOUNCEMENTS**

Mayor Lieberman announced that the December 9 meeting, the final meeting of the calendar year, would include the council reorganization. He also announced that City Hall administrative offices would be closed for the upcoming Thanksgiving holiday.

Councilmember Reed commented regarding the City Council's previous discussion and adoption of the Code of Conduct. He clarified that his comments were not intended to infer that any current or former commissioner was unethical.

### **COMMENTS ON CONSENT**

Councilmembers commented and asked clarification questions regarding the HEART membership, the park in-lieu ordinances, the Notice of Completion for the Marsten Storm Drain project, and the Photovoltaic program.

### **ITEMS APPROVED ON CONSENT CALENDAR**

Waive further reading of proposed ordinances

Approval of Minutes of Special and Regular Meeting of October 28, 2014

Acceptance of Monthly Financial Reports

Resolution 2014-150 Authorize Ongoing Membership in the Housing Endowment and Regional Trust (HEART) of San Mateo County

Resolution 2014-151 Participation in "Peninsula Sunshares" Residential Solar Photovoltaic Bulk Purchase Program

Resolution 2014-152 Establish 6-foot "No Parking" Zones at Pedestrian Crosswalk on Oxford Place

Resolution 2014-153 Authorize Notice of Completion for Marsten Avenue Storm Drain Repair Project, City Contract Number 2014-527

Resolution 2014-154 Approve Revision to Energy Efficiency Project

Ordinance 2014-1081 and 2014-1082 Amendments to Parkland Dedication and In-Lieu Fee Requirements for Residential Subdivisions and Procedures for Impact Fees - Second Reading

Resolution 2014-155 Authorize Task Order with Schaaf & Wheeler Engineers for Sewer Rehabilitation Design Services

Resolution 2014-156 Authorize Task Order with CSG Consultants for Development Review Services

Resolution 2014-157 Authorize Service Agreement with Harris and Associates for Updates to City Standard Details

Resolution 2014-158 Amended Joint Powers Agreement with the San Mateo County Office of Emergency Services

**ACTION:** On a motion by Councilmember Braunstein, seconded by Councilmember Reed, the Consent Agenda was unanimously approved.

## **PUBLIC HEARINGS**

### **Public Hearing Regarding a Proposal to Reduce the Solid Waste Rates charged for Solid Waste, Recyclable Materials, and Organic Materials Collection**

Tom Gould, Solid Waste Consultant, described the rate setting process. He outlined how the City arrived at a rate reduction, applicable to all rate categories, subsequent to the mailing of the notice of public hearing for tonight's meeting. He reviewed the previous discussions regarding rate calculations, and described how the small refund from Recology will be deposited into the rate stabilization fund.

In response to Councilmember Stone's inquiry regarding rate adjustments in future years, Mr. Gould indicated that migration surcharges are likely completed, which should lead to stabilization. He pointed out that future CPI (Consumer Price Index) factors are unknown.

Mayor Lieberman opened the Public Hearing. No one came forward to speak.

City Clerk Cook noted that 22 protest letters had been received.

Mayor Lieberman expressed the need for outreach to commercial businesses regarding education on recycling and composting. He also cited the need for ongoing education regarding the ability to migrate to smaller cart as a cost savings.

**ACTION:** On a motion by Councilmember Braunstein, seconded by Councilmember Stone, Resolution 2014-159 Reducing the Solid Waste Rates Charged for Solid Waste, Recyclable Materials And Organic Materials Collection was unanimously approved.

## **OTHER BUSINESS**

### **Belmont Housing Element 2015-2023 - Program Review**

Community Development Director de Melo summarized recent discussions and actions regarding the Housing Element. He described the housing element as it relates to the General Plan, which is under revision.

Management Analyst Rose reviewed the goals of the Housing Element and outlined new and revised programs to be implemented as part of the goals. She described next steps in the process.

Discussion ensued regarding process and timeline, the recent zoning updates and their affect on meeting the goals, the recent proposal for a residential inspection program upon point of sale, secondary dwelling units, the number of affordable housing units in Belmont, and potential funding

sources for ongoing subsidies.

## **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

### **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmembers Stone and Braunstein outlined topics discussed the recent legislative update meeting hosted by Assemblymember Kevin Mullin.

Mayor Lieberman indicated that the mayors of San Mateo, Foster City and Belmont recently met as part of ongoing conversations for other shared services opportunities.

### **Alameda de las Pulgas Transportation Study Information Report**

Public Works Director Oskoui described the ongoing congestion issues in the four corners neighborhood with neighboring City of San Carlos and local school districts. He outlined the scope of circulation study for vehicles, pedestrians, bicycles and transit, and described data collection and existing conditions. He reviewed options and alternatives that could be considered to alleviate congestion and provide better traffic circulation and pedestrian safety. He noted that issues yet to be addressed include pedestrian safety, parking, and bus service. He outlined next steps, and noted that funding for any of the options has not yet been determined.

Councilmember Wright stated that pedestrian safety is important. She noted that a pickup and dropoff area for students at Carlmont would prevent backup onto Alameda. She expressed concerns regarding the loss of the Carlmont High School tennis courts to parking. She also expressed concern regarding potential loss of parking on Alameda, which has the potential for pushing cars into neighboring streets. She is also concerned regarding high school and elementary students riding the bus together.

Councilmember Reed also expressed concerns regarding pedestrian safety, as well as potential costs for implementation of any option. He is concerned regarding the loss of parking on Alameda. He cited the need for better transit for students, which reduces the number of cars on the street.

Mayor Lieberman expressed concerns regarding the loss of parking, and supports finding additional parking on the Carlmont campus. He is also concerned about pushing parking into neighborhoods. He stated he supports mini-roundabouts, which can be done at a lower cost with less engineering. He expressed concern regarding the proposed driveway cut-through on campus, and noted it may not be viable safe option. He is also concerned regarding the need for property acquisition on some of the options.

### **Verbal report from City Manager**

City Manager Scoles spoke regarding the Ralston Avenue sewer project update. He noted that the City recognizes the impact on the Notre Dame campuses.

**RECONVENE SPECIAL MEETING 9:22 p.m. to consider:**

**OTHER BUSINESS**

**Discussion of Fair Political Practices Commission (FPPC) Conflict of Interest Rules**

City Attorney Rennie spoke regarding the memo that he circulated to the City Council and all city commissioners to explain new regulations regarding real property conflicts. He pointed out that these new regulations also apply to employees who make decisions regarding property. He clarified that if there is any question regarding conflict, the individual should seek advice of the FPPC (Fair Political Practices Commission).

**ADJOURNMENT at this time, being 9:35 P.M.**

**Terri Cook, CMC  
City Clerk**

Meeting audio-recorded and videotaped